

HENRY PUBLIC LIBRARY
Board of Trustees Meeting
October 9, 2017
6:30 p.m.

Present: A. Anderson, S. Anderson, Child, Nauman, Owens, Robison, and Wild
Guest: K Grumbine
Absent: Hunt

I) The meeting was called to order by J. Nauman at 6:32 pm.

II) Public Comments - None

III) Minutes (Including any presented committee minutes) Robison moved moved that the minutes of the September 11, 2017 board meeting be accepted as presented. S Anderson seconded. Motion passed.

IV) Treasurer's Report – The treasurer's report was reviewed. J. Nauman filed the report for audit.

V) Committee Reports

- A) Building & Grounds – No Report
- B) Finance – No Report.
- C) Long Range Planning – No Report
- D) Automation – No Report
- E) Personnel – No Report
- F) Grants – No Report

VI) Old Business

- A) Wild shared that the Fall Programs were going well.
- B) Wild ordered the Black/Black chairs. They have not yet arrived.
- C) Carpet was installed.
- D) Nothing new
- E) Katie Grumbine has been forwarded to the city council for appointment. Shannon Serpette was recommended to fill the remaining open board position.
- F) Owens moved that we accept the Photo Release Policy as written. Child seconded. Motion passed.
- G) Child moved that Personnel Policy Update 3 be amended to include “average of 40 hours per week” as a definition for full-time and the Updates 1, 2, 4, and 5 be accepted as written. Robison seconded. Motion passed.

VII) New Business

- A) Owens moved the safe deposit box signers should be Marge Hunt (Treasurer), Shelly Schreiber (Bookkeeper), Elizabeth Wild (Library Director). Child seconded. Motion passed.

VIII) Librarian's Report

- A) Statistics - See attached Schedule.
- B) Gifts –
- C) Meetings, etc - See attached scheduled C
- D) Updates (HPL, RAILS, RSA, etc)

IX) Meeting was adjourned at 7:12 pm. Next Meeting scheduled for November 13, 2017.

Sandra Anderson
Secretary