

HENRY PUBLIC LIBRARY
Board of Trustees Meeting
March 11, 2019
6:30 p.m.

Present: S. Anderson, Grumbine, Nauman, Owens, Serpette, Stetson, and Wild
Absent: A. Anderson, Child, Robison

I) The meeting was called to order by Chair Nauman at 6:34 pm.

II) Public Comments – None

III) Minutes (Including any presented committee minutes) Serpette moved that the minutes of the January 14, 2018 board meeting be accepted as presented. S. Anderson seconded. Motion passed.

IV) Treasurer's Report – The treasurer's reports were reviewed. Nauman filed the reports for audit.

V) Committee Reports

- A) Building & Grounds – Wild reported that Hartwig's had replaced a part from the previous water fountain repair
- B) Finance – Stetson reported that we had a CD come due which we reinvested at a better rate
- C) Long Range Planning – No Report
- D) Automation – No Report
- E) Personnel – A personnel committee meeting will be held on April 8 at 6:00pm
- F) Grants – No Report

VI) Old Business

A) Summer Program Plan

Wild shared a preliminary Summer Program Plan. We will have 5 programs this year, running from June 4 through July 2. Currently one program is scheduled and we are working to fill out the rest of the season.

B) Fall Program Theme Ideas

Wild shared that the fall programs will have a theme of Illinois Poets and Songwriters. Currently she has two programs scheduled and is working on two more and a definite program title.

VII) New Business

- A) Lawn Care Proposal - It was the consensus of the board to accept the lawn care proposal presented by Johnson's Lawn Care. Wild will communicate that and will discuss possible reseeding of some areas.
- B) New Minimum Wage – The board reviewed the new minimum wage requirements. There was some preliminary discussion on what steps would need to be taken to pay the new minimum wage from within our budget.
- C) Non-Fiction DVD Circulation Policy – Wild proposed that Non-Fiction DVD's (ie documentaries, exercise, etc) be changed from a 1 week check out to a 3 week check out. This proposal will receive a second reading.
- D) CD Circulation Policy - Wild proposed that we remove the 2 CD limit. This proposal will receive a second reading.
- E) Renewal Policy Change – Wild proposed that we simplify and clarify the renewal policy. Simplifying would consist of allowing ALL materials without holds to have two renewals. Clarifying consists of removing portions which no longer apply. This proposal will receive a second reading.

- F) Fine Block Level – Wild had no proposal, but did explain that there were now choices for where the fine block is set. The consensus was to leave the fine block at \$5. No further readings will be held at this time.
- G) Max Fines – We greater flexibility in setting the max fine per item. Wild explained the options, but did not have a recommendation. The consensus was to leave the max fine at \$5 per item. No further readings will be held at this time.
- H) Borrowing Privileges – Wild proposed removing some legacy rules which are no longer enforceable with our current automation software. This proposal will receive a second reading.
- I) April Master Gardener’s Program – Wild is looking at scheduling a Master Gardener’s Program this spring.

VIII) Librarian’s Report

- A) Statistics - See attached Schedule.
- B) Gifts –
- C) Meetings, etc - See attached scheduled C
- D) Updates (HPL, RAILS, RSA, etc)

IX) Meeting was adjourned at 7:42 pm. Next Meeting scheduled for April 8, 2019

Sandra Anderson