

HENRY PUBLIC LIBRARY
Board of Trustees Meeting
May 14, 2018
6:30 p.m.

Present: A. Anderson, S. Anderson, Child, Grumbine, Hunt, Nauman, Owens, Robison, Serpette, and Wild
Absent: none

I) The meeting was called to order by Chair Nauman at 6:30 pm.

II) Public Comments - None

III) Minutes (Including any presented committee minutes) Grumbine moved that the minutes of the April 9, 2018 board meeting be accepted as presented. S. Anderson seconded. Motion passed.

IV) Treasurer's Report – The treasurer's report was reviewed. Nauman filed the report for audit.

V) Committee Reports

- A) Building & Grounds – No Report
- B) Finance – Hunt recommend taking \$4000 from the Bayne accounts to support library educational programming.
- C) Long Range Planning – No Report
- D) Automation – No Report
- E) Personnel – No Report
- F) Grants – No Report

VI) Old Business

- A) Summer Programs – Wild updated the board on the summer plan. Brochures will go to HSGS the week of May 14-18. The ad will run the week of May 21-25. Reading will start on May 29 and programs on June 5.
- B) Fall Programs – There was no new information on the fall programs presented.
- C) Spring Program – Brian “Fox” Ellis presented “Two Faces of Illinois’ History: A Conversation with Ninian Edwards and Chief Gomo” at the Henry Public Library on Wednesday May 2 at 7pm. There were 57 people in attendance. The board recommended purchasing 12 additional chairs (we purchased 52 last fall) and a rack, if an appropriate one can be obtained.
- D) Potential New Board Members – Nauman has been in contact with Tara Stetson about joining the board. Tara has agreed to join. Nauman will forward her name to City Hall for approval.

VII) New Business

- A) Preliminary Budget Discussion – The board held a first reading of the library budget. The board will vote on the budget at the June meeting and forward it to the city.
 - I.A.1) Salary Discussion – The personnel committee recommended a 2% raise for all employees pending budgetary review. The budget is able to accommodate a 2% raise. Serpette moved that all library employees be given a 2% raise. Child seconded.
 - Ayes: A. Anderson, S. Anderson, Child, Grumbine, Hunt, Nauman, Owens, Serpette
 - Nays: Robison

Last year, the board changed the Personnel Policy to reflect a 80/20 split on the Health Insurance Premiums. Because of this change, the majority of Wild's raise would be spent on her increase in the Health Insurance Premium. Nauman moved to pay Wild a one-time bonus of \$600 dollars to offset this change. Child seconded.

Ayes: A. Anderson, S. Anderson, Child, Grumbine, Hunt, Nauman, Owens, Robison, Serpette
Nays: none

I.A.2) Independent Contractor Fee for Daily Bookkeeping and Financial Reports Increase – Hunt moved that we increase the independent contractor fee to \$300 per month. Child seconded.

Ayes: A. Anderson, S. Anderson, Child, Grumbine, Hunt, Nauman, Owens, Robison, Serpette
Nays: none

- B) Adoption of the FY2019 Non-Resident Card Fee – Hunt moved that we approve the non-resident card fee of \$138 beginning 1 July 2018. Robison seconded. Motion passed.
- C) Check Signers – S Anderson moved the President Nauman, Bookkeeper Schreiber, and incoming board member Tara Stetson be signers on all accounts. Robison seconded. Motion passed.

VIII) Librarian's Report

- A) Statistics - See attached Schedule.
- B) Gifts –
- C) Meetings, etc - See attached scheduled C
- D) Updates (HPL, RAILS, RSA, etc) – Wild is running for the RSA Board.

IX) Meeting was adjourned at 7:22 pm. Next Meeting scheduled for June 11, 2018.

Sandra Anderson