

HENRY PUBLIC LIBRARY  
Board of Trustees Meeting  
March 8, 2021  
6:30 p.m.

As per Executive Order 2020-7-Sec:6 this meeting was held via a hybrid of in person and online via Zoom  
Present: Grumbine, Lentz, Moberg, Nauman, Robison, Owens, and Wild  
Absent: A. Anderson, S. Anderson,

I) The meeting was called to order by President Nauman at 6:30 pm.

II) Public Comments – None

III) Minutes (Including any presented committee minutes) Robison moved that the minutes of the February 8, 2020 board meeting be accepted as presented. Moberg seconded. Motion passed.

IV) Treasurer's Report – The treasurer's reports were reviewed. Nauman filed the reports for audit.

V) Committee Reports

A) Building & Grounds – No Report

B) Finance – No Report

C) Long Range Planning – No Report

D) Automation – No Report

E) Personnel – A Personnel committee meeting will be scheduled for 6:00pm on Monday April 12, 2021

F) Grants – No Report

VI) Old Business

A) Temporary change to Fine Free

Wild reported that the change to fine free is going well.

B) Potential New Board Member

No names were brought forward at this time. Wild will reach out to City Hall to find out if anyone has expressed an interest. Moberg will post an enquiry in the HSGS teacher's lounge.

C) Outdoor Landscaping

All rates remained the same. The library will continue to use Next Level Landscaping for lawn maintenance during 2021.

D) Un-Used Vacation

Wild presented a revised personnel policy to the board. Wild took this opportunity to combine the "Salary and Benefits" page and the "Vacation" page into one policy. She worked to make some of the language more precise. The board asked that "The Board president shall be advised of vacation time" and "Special arrangements can be made for emergencies" be returned to the policy. Those changes will be made and the policy returned to the April board meeting.

E) Serving our Public 4 Review

The board reviewed what Wild had provided from her review of Serving our Public 4. Wild proposed that the library focus on revising/developing Job Descriptions, New Board Member Orientation, and YA Programs in the ensuing year.

VII) New Business

A) Summer Reading

It was the consensus of the board that we have a limited set of summer programs this summer. The current plan is for programs will happen outside with participants being distanced and masked.

VIII) Librarian's Report

A) Statistics - See attached Schedule.

B) Gifts –

C) Meetings, etc - See attached scheduled C

D) Updates (HPL, RAILS, RSA, etc)

IX) Meeting was adjourned at 7:15 pm. Next Meeting scheduled for April 12, 2021

Elizabeth Wild – Secretary Pro Tem