

HENRY PUBLIC LIBRARY
Board of Trustees Meeting
April 10, 2017
6:30 p.m.

Present: S. Anderson, Child, Hunt, Nauman, Robison, and Wild

Absent: Alvin, A Anderson, Owens, Swartz

I) The meeting was called to order by J. Nauman at 6:34 pm.

II) Public Comments - None

III) Minutes (Including any presented committee minutes) Robison moved that the minutes of the March 13, 2017 board meeting be accepted as presented. Child seconded. Motion passed.

IV) Treasurer's Report – The treasurer's report was reviewed. J. Nauman filed the report for audit.

V) Committee Reports

- A) Building & Grounds – Robison presented a work proposal for grading the hill from Ed Hartwig Trucking & Excavating. The board felt that immediate action was required. Robison moved that we accept Hartwig's proposal for the amount of \$9897.21 for this work. Child seconded. Motion passed unanimously.

Wild reported why Johnson fertilizes twice. The board understands but would prefer to fertilize once unless specifically needed. Wild will communicate that to Johnson and he will move forward with the lawn care.

- B) Finance – No Report.
- C) Long Range Planning – No Report
- D) Automation – No Report
- E) Personnel – Nauman will follow-up with Owens about scheduling a personnel meeting.
- F) Grants – No Report

VI) Old Business

- A) Wild reported that March 14 Bill Jamerson CCC Program happened as planned and was well received.
- B) Wild reported on the Summer Reading Plan. Currently there are 3 confirmed programs. Ronald McDonald is unable to provide the June 13 program. Wild currently is working with 4-H to see if they can provide a robotics program on that date. All details will be finalized by the May meeting.
- C) Wild reported that the Master Gardeners presented a program as part of their Seed to Harvest series on March 28 at 6:30.

- D) Wild presented that the University of Illinois Extension Service presented the first program in their series. These programs will be on the 3rd Tuesday at 6:30 (21 March, 18 April, and 16 May) on a variety of nutrition topics
- E) Wild presented a draft copy of the Local Government Travel Expense Act Policy. No substantive changes to the policy were recommended. Voting for acceptance will be held at the May meeting
- F) Wild has developed a theme of Farming for the fall programs. She is still working on an overall title. All four programs are confirmed. The overall program is estimated to cost \$1600.

VII) New Business

- A) Hunt moved that we accept the Repair and Maintenance Resolution. Child seconded.
Roll Call Vote
 AYE: S Anderson, Child, Hunt, Nauman, and Robison
 NAY: NONE
- B) The board held preliminary discussion about how to proceed with the bookkeeping, payroll, and reporting portions of the treasurer's position. Wild reported that many libraries have bookkeepers/business managers on staff for these functions. Many also use an outside accounting firm to take care of these duties.

VIII) Librarian's Report

- A) Statistics - See attached Schedule.
- B) Gifts –
- C) Meetings, etc - See attached scheduled C
- D) Updates (HPL, RAILS, RSA, etc)

IX) Meeting was adjourned at 7:20 pm. Next Meeting scheduled for May 8, 2017.

Sandra Anderson
Secretary