

HENRY PUBLIC LIBRARY

Board of Trustees Meeting

June 8, 2015

6:30 p.m.

Present: Alvin, Anderson, Fuller, Hunt, Nauman, Owens, Robison, Swartz, and Wild

Absent: Child

I) Call to Order: The meeting was called to order by Swartz at 6:39 p.m.

II) Public Comments: None

III) Minutes (Including any presented committee minutes) : Anderson moved and Owens seconded that the minutes of the May 11, 2015 meeting be approved with the following corrections:

Spelling corrections:

Under “III) Minutes” correct spelling for **April**

Under “IX) Next Meeting:” correct spelling for **adjourned**

Under “VII) New Business: Preliminary budget discussion” change to the following:

A) Preliminary Budget Discussion: On the recommendation of the personnel committee, seconded by Nauman, to increase salaries 3% if allowable with other budgetary considerations, for staff employed 12 months, and a proportionate percentage to time employed for staff employed less than 12 months. Motion carried.”

ADDITIONS TO AGENDA: The terms for Fuller, Anderson, and Robison are up this year. Fuller will not be renewing her term and Swartz thanked her for her years of serving on the board.

Wild stated everyone should let her know possible names for new board members.

IV) Treasurer’s Report:

Reviewed Treasurer’s Report and filed for audit as presented.

V) Committee Reports

A) Building & Grounds - Robison:

Robison placed the first coat on cracks downstairs. Air conditioner continues to run constantly in basement. Robison will have someone look at it.

B) Finance - Hunt: None

C) Long Range Planning - Alvin: None

D) Automation - Fuller: None

E) Personnel: None

F) Grants: None

VI) Old Business:

A) Vote to Approve Library Budget for forwarding to Henry City Council:

Reviewed the budget proposal. Wild stated the entry for the Library Special Project digitization should be removed from the budget. This leaves a Total Budget Proposal of \$146,135.

The following changes were made to the Budget Proposal, 2015-2016 Three Percent Salary Increase under Expected Revenue:

Appropriated from interest Budget, column changed to 100.00
Appropriated from Bayne Book fund, column changed to 0.00
Appropriated from Automation Fund, Budget column changed to 0.00
Total Revenue changed to \$146,135 under Budget

Motion:

On the recommendation of the finance committee, second by Alvin, the board proposed the three percent salary increase with the \$3,400 taken out of the digitalization expected expenditures on the Budget Proposal, for a total budget for 2015-2016 of \$146,135.

Roll call:

Alvin - Yes
Anderson - Yes
Fuller - Yes
Hunt - Yes
Nauman - Yes
Owens - Yes
Robison - No

Swartz - Yes

Motion was approved. Hunt will submit the budget of \$146,135 to the city on Wednesday, June 10, 2015.

B) Report on Historical Society/Newspaper Project:

Zach Ziegler came and looked at newspapers stored in the basement and took measurements of the wooden box. Connie Swanson came and removed the gray cabinet and contents.

VII) New Business: None.

VIII) Librarian's Report

A) Statistics: See attached schedule "A."

B) Gifts: See attached schedule "B."

C) Meetings, etc.: See attached schedule "C."

D) Updates (HPL, RAILS, RSA, etc.) :

RSA working on some products from SIRSI that will give libraries an ability to use a credit card for fines. RSA is in the process of hiring another person to catalog to help small libraries, or those libraries who do not know how to catalog. This will help eliminate some of the problems being experienced currently in the catalog.

IX) Next Meeting 13 July 2015

The meeting was adjourned at 7:33 p.m.

Joyce Fuller
Secretary