

HENRY PUBLIC LIBRARY
Board of Trustees Meeting
November 14, 2016
6:30 p.m.

Present: Alvin, A Anderson, Child, Nauman, Robison, and Wild Absent: S. Anderson, Hunt, Owens, Swartz

I) The meeting was called to order by J. Nauman at 6:32 pm.

II) Public Comments - None

III) Minutes (Including any presented committee minutes) Alvin moved that the minutes of the October 10, 2016 board meeting be accepted as presented. Robison seconded. Motion passed.

IV) Treasurer's Report – The treasurer's report was reviewed. J. Nauman filed the report for audit.

V) Committee Reports

- A) Building & Grounds – No Report.
- B) Finance – No Report. Scheduling a Finance Comm Meeting on Dec 12 at 6 pm.
- C) Long Range Planning – No Report
- D) Automation – No Report
- E) Personnel – No Report
- F) Grants – No Report

VI) Old Business

- A) Fall Program Update – Programs went well and were well attended. An upcoming program is scheduled for March/April time frame. Estimated cost is \$250. More info will be provided closer to time.
- B) Shelving Update - Contact was made to the high school for help in disassembling old and assembling new shelves but follow up is needed to get students scheduled. A Anderson suggested Wednesday prior to Thanksgiving as an ideal day, as students are not in school. Wild will follow up.

VII) New Business

- A) Preliminary Levy Discussion – Postponed dur to EAV's have not been received.
- B) Trustees portion of Per Capita Grant Discussion – due Jan 15, 2017. This is necessary to be able to apply for other grants throughout the year. The library board will describe the library's ability to meet the needs of the community as a provider of educational programs and training opportunities, will describe the library's ability to integrate new technologies and will identify at least one activity that fosters increased resource sharing.
- C) Food For Fines – November 26 to December 30 (Thanksgiving to the end of the year)

- Wild suggested this program for the remainder of the year. The last time Wild can find in writing this was done was 2009. Ads will be placed in the newspaper.
- Ad: Start the new year off with a clean slate. The Henry Public Library will be offering a “Food for Fines” program from now through the end of the year. All donations to this program must be non-perishable (canned, boxed, paper products). The newspaper usually includes a list of needed items that can be used as a guideline for donations. All collected food will be donated to the Henry Community Food Pantry. To be eligible for this promotion, a fine must meet the following requirements. 1. The fine must be owed to the Henry Public Library (fines must be dealt with where they accrued) 2. The item must have been returned to the Henry Public Library 3. Only fines are eligible (this promotion cannot be used to cover the cost of lost or damaged items) During this promotion fines will be forgiven at the following rate, one item for the food pantry equals \$1.00 worth of fines. This promotion will end on December 30.

D) Holiday Hours Wild stated the library would be closed Saturday December 24 through Monday December 26 and closed Saturday December 31 through Monday January 2.

VIII) Librarian’s Report

- A) Statistics - Statistics were on par with previous reporting periods. See attached Schedule.
- B) Gifts – Received money for Marge Jones memorial; this will be reflected in the December Treasurer’s Report.
- C) Meetings, etc - See attached scheduled C
- D) Updates (HPL, RAILS, RSA, etc)

IX) Meeting was adjourned at 6:55 pm. Next Meeting scheduled for 12 December 2016.

Jennifer Nauman
President